



Hyannis Arts Hall

81 Willow Avenue • Hyannis MA 02601 • 508-228-8535

Space use agreement and fees application— 50% due at signing, balance due 30 days in advance
References might be required for new applicants, but not for renewals

Organization or Name

Email:

Phone number:

Address:

Mailing address if different from above

Reason for use of room/hall. Brief description of event. Room & date requested. Number of guests expected.

NOTE: Maximum number of persons for seated table service events is **130**. For auditorium seating: **270**.
Our space use fees for the auditorium, **for up to four hours \$750 for private users; \$500 for nonprofits.**
User fees for the auditorium, **for up to eight hours \$1,000 for private users; \$750 for nonprofits.**

Our Lorusso Room rates (45 capacity) for up to four hours are **\$500 for private users; \$250 for nonprofits.**
User fees for the auditorium, for up to eight hours **\$1,000 for private users; \$500 for nonprofits.**

Additional separate hours are billed at \$100/hr. A liability insurance policy for at least **\$1M of coverage** must be provided with **Federated Church of Hyannis** as the certificate holder (the covered party). All required permitting from Town of Barnstable must be in place 30 days before your event.
PLEASE READ and initial all guidelines in the separate addendum.

Fee for Hyannis Arts Hall use as described in this agreement (due on signing or asap):

A 50% deposit of estimated final fee is due on signing. Balance due 30 days before the event.

The undersigned authorized parties agree to the policies for use and occupancy of Hyannis Arts Hall as described in this agreement including any addenda, which must be initialed and dated.

For user/applicant _____, **Title** _____ **Date** _____

For Hyannis Arts Hall _____, **Managing Director**, **Date** _____

Hyannis Arts Hall is a registered Massachusetts nonprofit with a federal 501(c)(3) application in process.

Fiscal agent **Hyannis Film Festival** was founded in 2019 to bring movies and the art of filmmaking to Hyannis and Cape Cod, with a focus on local creators and topics of interest to area residents and visitors.

Hyannis Film Festival, Inc. is a federally recognized 501(c)(3) nonprofit organization.

hyannisfilmfestival.com